

# Medical Conditions



## Policy Objective

To ensure that Hawthorn Child Care Centre has in place practices and procedures to maintain our duty of care to all enrolled children and support the full participation of, and minimise the risks to, individuals with medical conditions. To ensure that Hawthorn Child Care Centre has in place practices and procedures to correctly and safely administer medication.

## Implementation - Medical Conditions

Hawthorn Child Care Centre has in place practices and procedures around medical conditions in line with the requirements of the Education and Care Services National Regulations.

### Responsibilities for Managing Medical Condition

The following table outlines the responsibilities of the service and parents for a child enrolled at the Centre who has a specific health care need, allergy or relevant medical condition as set by the Education and Care Services National Regulations and the Australian Children’s Education and Care Quality Authority:

Services with a child enrolled who has a specific health care need, allergy or relevant medical condition		
Who	What	When
Service	Require the child's parent to provide a medical management plan for the child.	Before the child starts at the service
Service	Develop a risk minimisation plan in relation to the child, in consultation with the parents of the child.	Before the child starts at the service
Service	Record prescribed health information and keep the medical management plan and risk minimisation plan on the child's enrolment record.	Before the child starts at the service Ongoing while the child attends the service
Service	Ensure relevant authorisations for the administration of medication are recorded on the enrolment record.	Before the child starts at the service
Parents	Provide a medical management plan to the service for their child.	Before the child starts at the service
Parents	Participate in the development of a risk minimisation plan in relation to their child's specific health care need, allergy or relevant medical condition.	Before the child starts at the service
Service	Monitor the safety, health and wellbeing of the child and, where an incident occurs relating to a child's specific health care need, allergy or relevant medical condition, ensure the medical management plan is followed.	While the child attends the service

Service	Regularly review the risk minimisation plan for the child.	While the child attends the service
Service	Ensure parents are asked to provide any updated information relating to the nature or management of their child's specific health care need, allergies or relevant medical condition, including an updated medical management plan, if required.	While the child attends the service
Parents	Inform the service of any relevant changes relating to the nature or management of the child's specific health care need, allergy or relevant medical condition.	While the child attends the service
Parents	Provide an updated medical management plan for the child.	While the child attends the service
Service	<p>Ensure a communications plan is in place to facilitate:</p> <ul style="list-style-type: none"> <li>• all staff members being informed of the medical management and risk minimisation plans in place at the service</li> <li>• staff members regularly seeking information from parents about any changes in relation to their child's specific health care need, allergy or relevant medical condition, including updates to medical management and risk-minimisation plans</li> <li>• staff members communicating with parents about any changes they have identified in relation to the child's health care need, allergy or medical condition, including where an update to medical management and risk-minimisation plans may be required</li> <li>• parents communicating any changes to their child's specific health care need, allergy or relevant medical condition, including updates to medical management and risk-minimisation plans, and how this communication can occur.</li> </ul>	At all times the service is in operation, with updates made whenever required (i.e. when a new child enrolls at the service with a specific health care need, allergy or relevant medical condition or when changes are required to existing medical management and risk minimisation plans)

### Service Responsibilities

Hawthorn Child Care Centre will meet all the responsibilities for children enrolled with specific health care needs, allergies, or relevant medical conditions as set by the Education and Care Services National Regulations and the Australian Children's Education and Care Quality Authority.

A first aid qualified educator and/or staff member trained is in attendance at Hawthorn Child Care Centre at all times. Within each room there is at least one educator trained in the administration of first aid. First aid qualified educators and staff are required to complete and maintain their first aid qualifications in line with legal and regulatory requirements. First aid qualifications must be obtained from a registered first aid training organisation such as St John Ambulance. Educators and staff must hold a qualification in

HLTAID004 - Provide an Emergency First Aid Response in an Education and Care Setting or a recognised equivalent to be considered first aid qualified by the service.

The service will ensure that all families of children with specific health needs, allergies, or relevant medical conditions are made aware of the Medical Conditions policy and of their responsibility to provide the Centre with a current child's medical care or action plan, and any and all medications listed on the child's medical care/action plan.

Any information gathered on the health needs, allergies, or relevant medical conditions of a child will be managed in line with the Centre's Privacy and Confidentiality policy and Record Keeping and Retention of Information policy, as well as the relevant Acts and Regulations. Families will be asked to provide permission allowing their child's personal medical information to be displayed at the Centre.

The Centre will work with families to develop a medical management plan, including a risk minimization plan. The Centre will work with families to ensure that any risks relating to the child's specific health care need, allergy or relevant medical condition are assessed and minimized. If any risks are associated with food the Centre will work with kitchen staff and families to ensure that practices and procedures are put in place in relation to the safe handling, preparation, consumption and service of food. The service will also notify the wider Centre community of the practices and procedures to prevent the entry of any known allergens that pose a risk to a child. This will be done via verbal conversations, signs, notices on Skoolbag and SeeSaw, and email.

All educators, staff, volunteers, and students at the service will be required to follow the child's medical management plan and any medical care or action plans which are in place. Children's medical management plans will be filed in each room's medical information folder and medical care/action plans clearly displayed in the room with the child's photo attached for easy identification. Medical management plans and medical care/action plans will be reviewed and updated yearly or sooner if changes occur. Families will be asked to provide a new medical care/action plan prior to the previous plan expiring.

All children's medication, whether brought in daily or left at the service, will be stored in an individual medication box. Medication boxes will be clearly labeled with the child's name and photo as well as the medication/s and their expiry dates, and placed in an easily accessible location. The contents of the medication boxes are to be checked monthly to ensure medication remains in date. Families will be asked to provide new medication prior to the existing medication expiring.

Hawthorn Child Care Centre will work with families to ensure they understand that if a child with a specific health care need, allergy or relevant medical condition does not provide the service with a current medical care or action plan and/or does not provide the required in-date medication the child will not be permitted to attend the service until a current plan and/or the required in-date medication is provided to the service.

### Family Responsibilities

We require the family of any child with a specific health care need, allergy or relevant medical condition to complete a medical management plan and risk minimization plan. This will be done in conjunction with the Centre.

Children with asthma are required to have an *Asthma Care Plan for Education and Care Services* completed by their treating doctor. This is to be reviewed and updated at least once year. Management and educators will work with families to complete a medical management plan which includes a risk minimization plan.

Children with allergies or anaphylaxis are required to have an *ASCIA Action Plan for Allergic Reactions* or an *ASCIA Action Plan for Anaphylaxis* completed by their treating doctor. This is to be reviewed and updated

at least once year. Management and educators will work with families to complete a medical management plan which includes a risk minimization plan.

Children with diabetes are required to have a management plan developed with their diabetes management team and family. This is to be reviewed and updated at least once year. Management and educators will work with families to complete a medical management plan which includes a risk minimization plan.

Children with dietary requirements which are not formally diagnosed by a medical professional, such as a dietary plan from a naturopath, are required to complete a Special Diet form.

It is the responsibility of families to ensure that Hawthorn Child Care Centre is provided with up-to-date information on their child's health care need, allergy or relevant medical condition. This can be done through verbal conversations, whether this is face-to-face during informal or formal meetings or through telephone calls; written communication such as email or letters from medical professionals; or communication using the messaging functions on the SeeSaw app.

It is the responsibility of families to ensure that any and all medications outlined in their child's medical care or action plan are provided to the Centre each day their child is in care. Any medication which is supplied to the service for the treatment of the child under their medical care or action plan must come in its original packaging with its original label including the expiry and use by date, and have a pharmacist's label clearly showing the child's name and dosage instructions as per the care plan. Families may choose to bring in medication/s on a daily basis (to be handed to a staff member, never left in the child's bag) or leave their child's medication/s at the service. All medication will be stored in an individual, clearly labeled and easily accessible medication box.

If a child with a specific health care need, allergy or relevant medical condition does not provide the service with a current medical care or action plan and/or does not provide in-date medication the child will not be permitted to attend the service until a current plan and/or in-date medication is provided to the service.

#### *Sharing Information in Relation to Managing Medical Conditions*

Hawthorn Child Care Centre will, to the best of its abilities, ensure that all nominated supervisors, educators, staff, volunteers, and students are made aware of practices and procedures for managing medical conditions which are present at the service. This will be done in the following ways:

- Ensuring all educators, staff, volunteers, and students are made aware of, and read, the medical conditions policy upon commencing employment/time at the Centre
- Ensuring all educators, staff, volunteers, and students are made aware of, and read, any changes which are made to the medical conditions policy during their employment/time at the Centre
- Ensuring all educators, staff, volunteers, and students are made aware of the location and contents of each room's medical plans and medical information folder as part of the Centre induction process. This includes relief educators and staff
- Ensuring all educators, staff, volunteers, and students are made aware of the location and contents of children's medication boxes as part of the Centre induction process. This includes relief educators and staff
- Ensuring the relevant educators, staff, volunteers, and students are made aware of any changes which are made to the practices and procedures for managing a child's medical condition

The sharing of information in relation to managing medical conditions will be conducted in line with the Centre's Privacy and Confidentiality policy and Record Keeping and Retention of Information policy, as well as the relevant Acts and Regulations.

#### Medical Conditions

As stated in the service's philosophy, Hawthorn Child Care Centre is committed to the full inclusion of every child and family in our service. This includes children who may be living with a medical condition.

### *Asthma*

Hawthorn Child Care Centre follows the policy, procedures, and practices suggested by Asthma Australia for asthma-friendly education and care services. These include:

- Ensuring a first aid qualified educator and/or staff member trained is in attendance at Hawthorn Child Care Centre at all times. Within each room there will be at least one educator trained in the administration of first aid. First aid qualifications must be obtained from a registered first aid training organization. Educators and staff must hold a qualification in HLTAID004 - Provide an Emergency First Aid Response in an Education and Care Setting or a recognised equivalent to be considered first aid qualified by the service.
- Ensuring the majority of staff have current training in Asthma First Aid and routine management
- Ensuring Asthma Emergency Kits (AEKs) are accessible to educators, staff, volunteers and students and include in-date reliever medication and single person use spacers with masks for under 5 year olds
- Displaying Asthma First Aid posters and information in the service
- Ensuring children with asthma have an up-to-date *Asthma Care Plan for Education and Care Services* completed by their treating doctor and provided to the Centre, accompanied by any required medication. This is to be reviewed and updated at least once year. If the service is not provided with a current care plan the child will not be permitted to attend the service until a current plan is provided
- Working with families to ensure the Centre is kept up-to-date with any changes made to the child's management plan
- Working with families to complete a medical management plan which includes a risk minimization plan
- Ensuring any medication provided is stored in an individual medication box. Medication boxes will be clearly labeled with the child's name and photo as well as the medication/s and their expiry dates, and placed in an easily accessible location. The contents of the medication boxes are to be checked monthly to ensure medication remains in date. Families will be asked to provide new medication prior to the existing medication expiring. If the service is not provided with required in-date medication the child will not be permitted to attend the service until the required in-date medication is supplied
- Working with children, where developmentally appropriate, to self manage their asthma
- Ensuring the relevant educators, staff, volunteers, and students are made aware of the practices and procedures for managing a child's asthma, including the triggers for a child's asthma
- Monitoring children throughout the day including minimising exposure to known triggers
- Ensuring that the child's asthma care plan is followed in the event that a child requires asthma medication, and that any administration of asthma medication is documented and the family informed
- Following the recommendations for asthma first aid in the case that a child is experiencing difficulties breathing and has not been diagnosed with asthma

### *Diabetes*

Hawthorn Child Care Centre follows the procedures, and practices suggested by the National Diabetes Services Scheme for diabetes-friendly education and care services. These include:

- Ensuring a first aid qualified educator and/or staff member trained is in attendance at Hawthorn Child Care Centre at all times. Within each room there will be at least one educator trained in the administration of first aid. First aid qualifications must be obtained from a registered first aid training organization. Educators and staff must hold a qualification in HLTAID004 - Provide an Emergency First Aid Response in an Education and Care Setting or a recognised equivalent to be considered first aid qualified by the service

- Ensuring children with diabetes have an up-to-date management plan developed with their diabetes management team and family, accompanied by any required medication. This is to be reviewed and updated at least once year. If the service is not provided with a current management plan the child will not be permitted to attend the service until a current plan is provided
- Working with families to ensure the Centre is kept up-to-date with any changes made to the child's management plan
- Working with families to complete a medical management plan which includes a risk minimization plan
- Working with families to decided what assistance children may require with insulin and who will provide this assistance
- Working with families to agree on a communication strategy around the child's diabetes
- Meeting with Centre management, families, and relevant educators and staff at least once year to discuss how to provide the child with the required health support and who will be responsible for the providing this health support
- Ensuring any medication provided is stored an individual medication box. Medication boxes will be clearly labeled with the child's name and photo as well as the medication/s and their expiry dates, and placed in an easily accessible location. The contents of the medication boxes are to be checked monthly to ensure medication remains in date. Families will be asked to provide new medication prior to the existing medication expiring. If the service is not provided with required in-date medication the child will not be permitted to attend the service until the required in-date medication is supplied
- Ensuring children are allowed to to attend to their diabetes management activities, in public or private, anywhere and anytime they wish
- Ensuring the relevant educators, staff, volunteers, and students are made aware of the practices and procedures for managing a child's diabetes including:
  - the administration of insulin and blood glucose checking as per the child's management plan
  - the signs of hypoglycaemia and the treatment of hypoglycaemia as per the child's management plan
  - the signs of hyperglycaemia and the treatment of hyperglycaemia
- Ensuring that the child's diabetes management plan is followed, and that any action is documented and the family informed
- Ensuring the relevant educators and staff communicate to families ahead of time when sugary foods are to be served so that families can plan changes to the child's treatment so the child can be included
- Ensuring the relevant staff and educators oversee food intake at meal times, if required, to support the child's consumption of the correct amount of carbohydrates as per the child's management plan
- Supporting children in the eating of snacks if required by their management plan
- Providing families with information on the times of meals at the Centre to support the child's insulin regime
- Working with families to ensure all the necessary measures are in place for the child to participate in an excursion including:
  - Deciding if a member of the family needs to attend the excursion or allocate an adult buddy to the child
  - Packing a copy of the diabetes management plan
  - Making sure there are appropriate supplies of blood glucose test strips and insulin administration equipment, carbohydrate and hypo food for the duration of the excursion, including back-up supplies in the event of delays and that these supplies are accessible to the child
  - Making sure the young person is carrying or wearing personal medical identification.
  - Informing any external organizations involved that the young person may need to eat at any time during the excursion for medical reasons.
  - Checking where local medical and emergency services are if the excursion is in a remote location.

- Supporting educators to undertake professional development opportunities to support young people with diabetes
- Understanding and accessing funding opportunities for extra support staff if required
- Utilizing the National Diabetes Services Scheme helpline for information on caring for a child in the service with diabetes

### *Anaphylaxis*

Hawthorn Child Care Centre follows the procedures, and practices suggested by the Australasian Society of Clinical Immunology and Allergy to reduce the risk of anaphylaxis in children in out of home care. These include:

- Ensuring a first aid qualified educator and/or staff member trained is in attendance at Hawthorn Child Care Centre at all times. Within each room there will be at least one educator trained in the administration of first aid. First aid qualifications must be obtained from a registered first aid training organization. Educators and staff must hold a qualification in HLTAID004 - Provide an Emergency First Aid Response in an Education and Care Setting or a recognised equivalent to be considered first aid qualified by the service.
- Ensuring children with allergies have an up-to-date *ASCIA Action Plan for Allergic Reactions* or an *ASCIA Action Plan for Anaphylaxis* completed by their treating doctor, accompanied by any required medication. This is to be reviewed and updated at least once year. If the service is not provided with a current action plan the child will not be permitted to attend the service until a current action plan is provided
- Working with families to ensure the Centre is kept up-to-date with any changes made to the child's action plan
- Working with families to complete a medical management plan which includes a risk minimization plan
- Ensuring any medication provided is stored in an individual medication box. Medication boxes will be clearly labeled with the child's name and photo as well as the medication/s and their expiry dates, and placed in an easily accessible location. The contents of the medication boxes are to be checked monthly to ensure medication remains in date. Families will be asked to provide new medication prior to the existing medication expiring. If the service is not provided with required in-date medication the child will not be permitted to attend the service until the required in-date medication is supplied
- Ensuring the relevant educators, staff, volunteers, and students are made aware of the practices and procedures for managing a child's allergies, including the signs and symptoms of an allergic or anaphylactic reaction and administration of adrenaline auto-injectors
- Ensuring that the child's action plan is followed in response to an allergic reaction, and that any action is documented and the family informed
- Where developmentally appropriate working with the child to educate the child about their allergies and support the child to share information on their allergies with the appropriate persons
- Where developmentally appropriate working with other children to educate the children about allergies and the steps they can take to assist a child with allergies (e.g. not sharing food with a child with a food allergy, hand washing after eating)
- Working with the Centre community to educate families about allergies and anaphylaxis, and in particular the importance of not supplying food from outside the service to their child
- Working as a service to reduce the risk of allergen exposure in children with food allergy including:
  - Ensuring bottles are clearly labelled with the name of the child for whom they are intended
  - Working with kitchen staff to ensure meals provided by the Centre are prepared and served in an environment which limits the risk of contamination through high levels of care in the storage, handling, preparation and serving of food. Food for children with food allergies will be served in separate, named containers. Please see the *Food, Nutrition and Beverages* policy for information on supporting children with individual dietary requirements

- Working with educators to ensure active and consistent supervision at mealtimes to minimise the risk of accidental exposure to allergens
- Ensuring foods used in crafts, cooking experiences, science experiments and special events are considered and restricted depending on the allergies of particular children and their age
- Working as a service to reduce the risk of allergen exposure in children with an insect allergy including:
  - Regularly inspecting for bee and wasp nests on or near the Centre premises and having any nests removed by a professional
  - Supporting children to wear shoes when outdoors (excluding when in the sandpit)
  - Storing garbage in covered garbage receptacles
- Working as a service to reduce the risk of allergen exposure in children with a latex allergy including:
  - Using non-latex gloves in situations where gloves are to be worn around children, such as during the provision of first aid
- Working as a service to reduce the risk of allergen exposure in children with an animal allergy including:
  - Communicating with families prior to the presence of animals at the Centre to establish a plan for reducing the child's exposure to an allergen causing animal

It is important to note that although Hawthorn Child Care Centre will ensure all reasonable and possible steps are taken to reduce the risk of allergen exposure, we cannot declare the service to be free of a particular allergen e.g. 'nut free' or 'egg free'.

If educators, staff, volunteers, or students believe a child with no history of previous anaphylaxis is experiencing an anaphylactic reaction first aid procedures are to be followed and an ambulance called immediately. Please see the *Incident, Injury, Trauma and Illness* policy for further information.

#### *HIV/AIDS and Hepatitis Viruses*

Hawthorn Child Care Centre follows the procedures and practices suggested by government health organizations for the support of children with HIV/AIDS and hepatitis viruses in education and care services. These include:

- Advising families with children with HIV/AIDS of any outbreaks of infectious diseases so that they can receive guidance from their health care professional in regards to removing their child from care
- Always using standard precautions if blood or body fluids must be handled. This includes:
  - Practicing hand hygiene
  - Wearing gloves when handling blood or body fluids
  - Safely disposing of any waste contaminated by blood or body fluids
  - Following correct procedure if a person has contact with blood or body fluids:
    - remove contaminated clothing
    - if blood or body fluids get on the skin, irrespective of whether there are cuts or abrasions, wash well with soap and water
    - if the eyes are splashed, rinse the area gently but thoroughly with water while the eyes are open
    - if blood or body fluid gets in the mouth, spit it out and rinse the mouth with water several times, spitting the water out each time.
  - Following cleaning procedures if blood or bodily fluids are spilled on surfaces:
    - Deal with the spill as soon as possible.
    - Protect yourself by wearing disposable rubber gloves. Eye protection and a plastic apron should be worn where there is a risk of splashing.
    - Remove as much of the spill as possible with a paper towel.
    - Clean area with warm water and detergent, using a disposable cleaning cloth or sponge.
    - The area should be left clean and dry.
    - Disinfect the area with a solution of household bleach, diluted according to the manufacturer's instructions.

- Remove and dispose of gloves, paper towel and cleaning cloth in a sealed plastic bag after use. The plastic bag may then be thrown away with household waste.
- Wash hands thoroughly with soap and warm water

## *Epilepsy*

Hawthorn Child Care Centre will adhere to the following procedures and practices for the support of children with epilepsy:

- Ensuring a first aid qualified educator and/or staff member trained is in attendance at Hawthorn Child Care Centre at all times. Within each room there will be at least one educator trained in the administration of first aid. First aid qualifications must be obtained from a registered first aid training organization. Educators and staff must hold a qualification in HLTAID004 - Provide an Emergency First Aid Response in an Education and Care Setting or a recognised equivalent to be considered first aid qualified by the service.
- Ensuring children with allergies have an up-to-date epilepsy medical management plan completed by their treating doctor, accompanied by any required medication. This is to be reviewed and updated at least once year. If the service is not provided with a current action plan the child will not be permitted to attend the service until a current action plan is provided
- Working with families to ensure the Centre is kept up-to-date with any changes made to the child's action plan
- Working with families to complete a medical management plan which includes a risk minimization plan
- Ensuring any medication provided is stored in an individual medication box. Medication boxes will be clearly labeled with the child's name and photo as well as the medication/s and their expiry dates, and placed in an easily accessible location. The contents of the medication boxes are to be checked monthly to ensure medication remains in date. Families will be asked to provide new medication prior to the existing medication expiring. If the service is not provided with required in-date medication the child will not be permitted to attend the service until the required in-date medication is supplied
- Ensuring the relevant educators, staff, volunteers, and students are made aware of the practices and procedures for managing a child's epilepsy, including the signs and triggers of a seizure
- Ensuring that the child's action plan is followed in response to seizure, and that any action is documented and the family informed

## **Implementation - Administration of Medication**

Hawthorn Child Care Centre has in place practices and procedures around administering medication in line with the requirements of the Education and Care Services National Regulations.

### Administration of Medication

Hawthorn Child Care Centre will not administer any medication to a child in our care unless

- The administration is authorised; and
- The medication is administered in accordance with the Education and Care Services National Regulations

In accordance with the regulations the administration of medication is authorised if an authorisation:

- Is recorded in a medication record
- In the case of an emergency, is given verbally by
  - a parent or a person named in the child's enrolment record as authorised to consent to administration of medication; or

- if a parent or person named in the enrolment record cannot reasonably be contacted in the circumstances, a registered medical practitioner or an emergency service.

Medication may be administered to a child without an authorisation in case of an anaphylaxis or asthma emergency. If medication is administered under this regulation, the service will ensure that the following are notified as soon as practicable:

- A parent of the child
- Emergency services

Hawthorn Child Care Centre will only administer medication in line with the following regulatory requirements:

- The medication must be prescribed by a registered medical practitioner. This includes medication which can be purchased 'over-the-counter'.
  - Non-prescribed medication will not be administered to a child
- The medication must come in its original packaging with its original label, including the expiry date, and have a pharmacist's label clearly showing the child's name and dosage instructions.
  - Medication in non-original packaging, not in the child's name, or outside the expiry date will not be administered
- The medication will only be administered in accordance with any instructions on the pharmacist's label or any written or verbal instructions provided by a registered medical practitioner
- The dosage of the medication and the identity of the child to whom the medication is to be administered must be checked by 2 people. Only a minimum Diploma-qualified educator is to administer medication.

The following must be checked:

- That the child's name is on the label
- That the dosage to be administered is correct as per the label on the medication and in the medication record
- That the medication is to be administered by the right route e.g. orally, inhaled as per the label on the medication and in the medication record
- That the medication is given at the right time according to the instructions on the label and in the medication record
- That the medication is in-date

In addition to the regulatory requirements, Hawthorn Child Care requires a letter from the prescribing registered medical practitioner which clearly state the name of the child, the name of the medication, and the required dosage including any administration instructions. If a letter from a registered medical practitioner is not provided, Hawthorn Child Care Centre will not administer the medication.

### Medication Record

Hawthorn Child Care will ensure a medication record is kept for each child to whom medication is or is to be administered by the service. The following details will be included:

## Medication record content

The name of the child

Authorisation to administer medication (including, if applicable, self-administration), signed by a parent or person named in the child's enrolment record as authorised to consent to administration of medication

The name of the medication to be administered

The time and date the medication was last administered

The time and date, or the circumstances under which, the medication should next be administered

The dosage of the medication to be administered

The manner in which the medication is to be administered

If the medication is administered to the child:

- the dosage that was administered
- the manner in which the medication was administered
- the time and date the medication was administered
- the name and signature of the person who administered the medication
- the name and signature of the person who checked the dosage and administration  
(except in the case of a family day care service or service permitted to have only one educator).

If a medication form is not filled out correctly by a parent or person authorised to consent to administration of medication Hawthorn Child Care Centre will not administer medication.

### Changes to Existing Policy

The Administering Medication policy, Health & Safety – HIV/AIDS & Hepatitis B & C policy, Asthma/Allergy and Medical Conditions policy, Asthma Care Procedure policy, Nut Aware Centre policy, Anaphylaxis Management policy, Epi-Pen policy, and Epilepsy policy were amalgamated into one policy. Information on the Centre's management of individuals with diabetes was added.

### Regulations

National Quality Standards 2, 7

Education and Care Services National Regulations

### Sources

Guide to the National Quality Framework October 2017

Disability Discrimination Act 1992

Staying Healthy: Preventing infectious diseases in early childhood education and care services 5<sup>th</sup> Edition

National Code of Practice for the Control of Work Related Exposure to Hepatitis and HIV (blood-borne) Viruses

Asthma Australia

Australasian Society of Clinical Immunology and Allergy

Child Care Centre Desktop

National Diabetes Services Scheme *Mastering Diabetes in Preschools and Schools*

SA Health

**Review Date:** June 2018

**Next Review Date:** June 2019